

CHAPTER K

PROGRAMME AUDITS

PROGRAMME AUDIT REQUIREMENTS

CSI Training Sessions
09/2000 Victoria
Auditing a Crime stoppers Program

Presented by Hugh Nerlien and Phil Hambrook - Calgary Crime Stoppers

Objective: To present questions Boards should ask themselves in ongoing management of Crime Stoppers programs within the Principals of Crime Stoppers International guidelines and with the legal and moral obligations of a community foundation

Discussion Point:

1. Identify the legal issues
 - Review laws governing Charities, Fundraising , Liability, Taxation
 - Review process used by your program to protect anonymity
 - Review programs By-Laws, principles and objectives

2. Identifying the Governance Issues
 - Cultural and gender representation of the community
 - Community - Membership - Board - Committee - Executive relationships
 - Board Training
 - Code of Conduct, Ethical practices, Good “business’ practices
 - Transparency of operations - Responsible to the community and partners
 - Review of programs objectives, long term planning
 - Internal Audit Committee - more than financial

3. Identifying the Partnership issues
 - Communicating our roles - Partnership with the police and media
 - Accountability measures - keeping the partnership equal
 - Surveying the focus groups

4. Identifying the challenges to procedural adherence
 - “We’ve always done it this way!”
 - “...but bigger rewards will get more callers!”
 - “I don’t see why we have to be so technical!”
 - “...isn’t that the coordinators (or Treasurer, or Secretary, or..)job?”
 - “ah shucks, I just didn’t know....!”

5. The risks and the opportunity

- Mediocre performance versus superior performance
- Ambivalent community versus empowered community
- Program perception - above reproach
- Transparency leads to Participation
- Community buy in